

GENERAL TERMS AND CONDITIONS FOR FOOD/ART MARKET STALLS

Exhibiting dates: 27 June – 29 June 2024

1. OPENING DATE - THIS IS VERY IMPORTANT!!!!

Applications may be submitted from 1 January 2024. **Very important:** Hand crafted clothing and jewellery will be strictly chosen according to quality and style. To avoid disappointment please apply early.

2. ALLOCATION

Applications will be considered on an on-going basis (continuously) and applicants will be informed as soon as their application has been approved or declined. No stall will be allowed to move or to exchange their position with someone else without permission.

3. EVALUATION

Photos and a full product description must accompany applications. Without this information, applications cannot be considered.

The committee will grant preference to handcrafted products displaying creativity and originality. **The decision of the committee is final, and no further correspondence will be entered into.** Please note that food stalls must comply with the local municipality's fire- and health regulations. A copy of the above-mentioned document will be attached together with the letter of approval. It is the responsibility of all stall holders to **provide their own fire extinguishers – Minimum 9Kg** for our food vendors. Please bring your own cooling equipment for perishables. On demand of the local fire chief all other stalls must also have a fire extinguisher of minimum 4,5Kg at their disposal. So, please bring your own!!
Food stalls are restricted to the products they have been granted to sell.

4. PAYMENT:

Please do not make any payment until you have received your approval letter. You will have to use your invoice number as a reference when payment is made.

Payment by successful applicants must be made directly into the Innibos account. Try to pay the amount due in instalments. However, we cannot accept any late payments. **Payment must be made on or before 3 June 2024.** Bank details will be provided in your letter of approval.

5. TRADING HOURS: 10H00 – 20H00

The festival starts Thursday, 27 June 2024 at 10H00.

The compulsory daily trading hours will be from 10H00 – 20H00. Stalls may trade till late but may not close before 20H00. Exhibitors may enter the terrain daily at 07H00 for the purpose of setting up their stalls. No vehicles will be allowed on the terrain from Thursday 27 June onwards. (More info in this regard will follow in the letter of approval).

No exhibitors may pack up on Saturday evening and no vehicles will be allowed on the festival terrain before Sunday morning at 06H00.

6. LOGO'S

The use of the Innibos logo and name is strictly forbidden unless approved by the Marketing Manager. Applications in this regard can be made directly to Sandra Jacobs at 082 853 7885.

7. SECURITY

Innibos provides full-time security but does not accept responsibility for any damage or losses.

A personal guard for your stall can be organised with the official security service for your own account. Please contact Werner at 082 901 0812 in this regard.

8. ACCOMMODATION

Exhibitors are responsible for their own travel and accommodation arrangements. For advice in this regard please call Alison 082 460 3855 or visit the website, www.innibos.co.za. **Staying overnight on the festival terrain is strictly forbidden.**

9. REGISTRATION: VERY IMPORTANT!!!!!!!!!!

Registration will take place on Tuesday, 25 June 2024 between 11H00 and 17H00 and Wednesday, 26 June 2024 between 08H00 and 15H00 on the festival terrain at Bergvlam Hoërskool.

All relative gate passes will be issued at registration. If you cannot register in person, please ask a fellow exhibitor or friend to register on your behalf. **Thursday 27 June 2024 the gates will be locked from 06:00 in the morning and exhibitors will not be allowed to register on that day.** Exhibitors, who fail to register at given times, will forfeit their fees and stalls, which will be reallocated by Innibos.

10. GENERAL

- InniBos reserves the right to suspend an exhibitor for bad behaviour.
- No animals or loud music will be permitted in the market area.
- Exhibitors are responsible for keeping their own stalls neat and tidy.
- **No sub-letting is allowed.**
- Each stall will be provided with a 15amp power point but exhibitors are responsible to provide their own extension cables.
- Tables, chairs and other equipment can be hired directly from Magic Function Hire. Contact Nicolette Valentyn - 082 388 0594.
- Innibos does not accept responsibility for products not selling.

11. FOOD STALLS SIZES (please bring your own gazebo/tent/trailer)

Food stall sizes differ (available on request) and are not supplied with frames. Trailers that are not part of a stall must be moved to the designated parking area. Products are limited per stallholder.

12. ARTS AND CRAFT MARKET IN TENTS (Bosmol)

Tent stalls measure 3mx3m and 3mx4m and is divided by a 2 meter high canvas division. It has no crossbeams or ground cover. The framework can only carry a max of 30kg. If you bring a cart to store your products in, we make it convenient for you by offering parking for your cart very close to your stall. Stallholders are not allowed to exhibit their products between tents. (Public walking area)

13. ENTRY TICKETS

Exhibitors are issued with 2 entry tickets per stall per day and 1 parking permit. In the case of a food stall this may differ in proportion to the size of the stall.

IMMIGRATION RULES PERTAINING TO FESTIVALS

- All stall owners and employees who are foreigners must be in possession of a work/business, Asylum Seekers permit or proof of Permanent Residence.
- No stall owner or employee is allowed to work on a visitor (holiday) permit as stipulate in Section 11(2) of Immigration Act 13 of 2002. **(The holder of a visitor's permit may not conduct work, unless authorised by the Director-General in the prescribed manner and subject to the prescribed requirements and conditions)**
- If a foreigner is found at any stall without a work or Asylum Seekers permit, the **stall owner/employer** will be arrested and prosecuted according to Section 49(3) of the Immigration Act **(Anyone who knowingly employs an illegal foreigner or a foreigner in violation of this Act shall be guilty of an offence and liable on conviction to a fine or to imprisonment not exceeding one year)**
- If a foreigner is found at any stall without a work or asylum Seekers Permit, he/she will be arrested, prosecute, and deport.

Please email your application form and photos to alison@innibos.co.za

APPLICATION FORM – 27 JUNE to 29 July 2024**InniBos Craft Market/Visual Arts and Food Stalls**

What category are you applying for?

1. Craft Market / Visual Arts

2. Food stall

Contact Person:

Name:	
Surname:	
Company name:	
VAT Number:	
P.O.Box:	
Suburb:	
City:	
Province:	
Code:	
Cell:	
E-Mail:	
Your birthday?	

Your stall Information

Trade name:

What will you be selling? (Please mention all your products.)

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

Describe your product(s) in detail: (Attach photo's)

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Describe your menu (food stalls):

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Please provide the length, width, and height of your trailer/caravan. (only applicable when selling food from a trailer).

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1. How are the bulk of your products manufactured?

Hand crafted		Machine made		Imported	
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2. Will you need a second 15amp power point @ R500 extra/point?

Yes		No	
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3. Are you interested in using the InniBos logo?

Yes		No	
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STALLS – INFORMATION AND COSTS

Stalls in tents – VAT INCLUDED			Mark
3m x 3m	General lighting and 1x15amp power point incl.	R 4,200.00	
3m x 4m	General lighting and 1x15amp power point incl.	R 4,595.00	
Prime stalls in tents – VAT INCLUDED			
3m x 3m (corners)	General lighting and 1x15amp power point incl.	R 4,428.00	
3m x 3m: (Prime corners)	General lighting and 1x15amp power point incl.	R 4,550.00	
Food stalls			Mark
Food stalls (various sizes)	General lighting and 1x15amp power point incl. Additional 1x 15amp @ R 500.00	Available on request. Varies according to size and location	

GENERAL INFORMATION

1. Make sure that you have answered all the applicable questions.
2. Closing date: N/A (Please apply early!)
3. Enquiries can be made with Alison during office hours – 082 460 3855
4. Email your application forms to: alison@innibos.co.za
5. Successful applicants will be notified on an on-going basis.
6. Website address: www.innibos.co.za

Applications open	1 January 2024
Closing date	N/A
Notification	On-going

CONTRACT

I accept all the conditions as set out in this document.

Signed	Name and Surname (Please Print)	Date